

**WILLIAMSBURG BUILDING PERMIT FEE SCHEDULE**  
**EFFECTIVE JULY 1, 2003**

In accordance with the Virginia Uniform Statewide Building Code, the following permit fees are established. The minimum fee for any permit shall be \$45.00. A levy shall be added to all fees charged as directed in the Virginia Uniform Statewide Building Code, which shall be remitted to the Commonwealth of Virginia. Permit fees shall be charged as follows:

**BUILDING FEES:**

Base Fee (Charged on all permits): \$30.00

New Construction and Addition Plan Review Fees

One and two family dwellings	\$ .01 per sf., \$20.00 minimum
Three or more residential units per building and non-residential	\$ .03 per sf first 5000 \$ .015 per sf. there after, \$ \$75.00 minimum, \$500.00 maximum

(Note: Any permit that has been applied for and reviewed by the Code Compliance Division will be billed for the applicable base and plan review fees if the permit is not issued in 90 days from date of application.)

New Construction

Residential and institutional (Churches, schools)	\$ 00.13 sf (finished area) \$ 00.08 sf (unfinished, including residential garage areas)
Three or more residential units	\$ 00.15 sf (finished area) \$ 00.09 sf (unfinished)
Commercial and industrial	\$ 00.16 sf

Alterations/Remodeling/Completion of Shell Space

Residential and institutional (Churches, schools)	\$ 00.08 sf
Commercial and industrial	\$ 00.13 sf

Demolition

Up to 1000 sf	\$ 25.00
Over 1000 sf	\$ 35.00

Mobile Homes \$ 75.00

Pools

Residential above ground	\$ 40.00
Residential in ground	\$ 100.00
All others	\$ 200.00

Tents and Temporary Structures

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901 to 1500 sf	\$ 20.00
Over 1,500 to 3,000 sf	\$ 35.00
Over 3,000 sf	\$ 50.00

**Decks and Covered Porches**

Up to and including 150 sf	\$ 25.00
Greater than 150 sf	\$ 30.00

Wood Burning Appliance	\$ 25.00
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**Foundation Permit (If requested in advance of full building permit or as part of a moved structure)**

Residential one and two family	\$ 50.00
Residential three or more dwellings	\$ 75.00
Non-residential up to 5000 sf	\$ 75.00
Non-residential 5000 sf and over	\$ 100.00

**Re-roofing/Re-Siding**

Residential (and non-residential up to 1000 sf)	\$ 25.00
Non-residential	
1000-4999 sf	\$ 50.00
5000 sf and up	\$ 75.00

**Fuel and Waste Oil Storage Tanks**

Removal or fill in place	\$ 25.00 per tank
Installation	
1000 Gallon and under	\$ 30.00 per tank
Over 1000 Gallon	\$ 60.00 per tank

**Temporary Certificate of Occupancy**

Residential (per unit)	\$ 50.00
All other	
Up to 5000 sf	\$ 75.00
5001 sf and over	\$ 00.015 sf

Certificate of Occupancy for existing structure when requested for re-occupancy or when an inspection is performed on existing building at owner request:

Residential (per unit)	\$ 50.00
All other	
Up to 5000 sf	\$ 75.00
5001 sf and over	\$ 00.015 sf
Code Compliance documentation on existing building or structure	
Copies only	\$ 20.00

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Letter with other documentation	\$ 35.00
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Pre-Application Plan Review (50% of fee will be credited to a building permit)

Residential one and two family	\$ 30.00
Residential (three or more units)	\$ 100.00
Non-residential	\$ 125.00 up to 10,000 sf
	\$ 00.0125 per sq ft 10,000 sf and over.

**Signs**

Free standing	\$ 35.00 each
Building mounted	\$ 35.00 first sign on site, \$ 5.00 each additional

The fee for all other work not specifically defined above shall be .008% of the estimated total job value.

**ELEVATORS, ESCALATORS, LIFTS, CONVEYORS FEES:**

Base Fee (new installations/permitted repairs)	\$ 25.00
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**New Construction**

Residential	\$ 50.00 /car
Commercial	\$ 75.00 /car or device
Dumb waiters	\$ 30.00 /car
Existing elevator certificate	\$ 50.00 with 3 <sup>rd</sup> party report

The fee for all other work not specifically defined above shall be .008% of the estimated total job value.

**PLUMBING FEES:**

Base Fee (Charged on all permits):	\$ 25.00
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**1 & 2 Family Residential, Townhouse, Condominium (R3, R4)**

New Construction	\$ 140.00 per unit
Alteration,/Repair/Additions Plumbing Fixtures	\$ 7.50 each
Water or Sewer Replacement	\$ 15.00 each
Lawn Irrigation (Including Backflow Device)	\$ 25.00

**All Other Construction**

Water/Sewer/Storm/Fire Service Lateral	\$ 45.00 each
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Water/Sewer Service Install or Replacement	\$ 25.00 each
Plumbing Fixtures/System Backflow Devices	\$ 8.50 each
Lawn Irrigation (Including Backflow Device)	\$ 25.00
Wells (Including Pumps)	\$ 40.00
Pumps (Circulation, sewage)	\$ 25.00 per pump

The fee for all other work not specifically defined above shall be .008% of the estimated total job value.

**ELECTRICAL FEES:**

Base Fee (Charged on all permits): \$ 25.00

Temporary Service \$ 25.00

New Construction Fee:

1 & 2 Family/Townhouse/Condominium (R3, R4) \$ 140.00 per unit

All Other Construction

	SINGLE PHASE	THREE PHASE
0-125 amps	\$ 140.00	\$150.00
126-150 amps	\$ 140.00	\$165.00
151-200 amps	\$ 140.00	\$190.00

Over 200 amp: 200 amp + \$25.00 per 50 amp over 200 SP,  
\$ 30.00 per 50 amp over 200 3P.

Increase of Existing Service Including Additional Work

Residential	\$ 55.00 + \$ 10.00 each 50 amp over 200 A
Non-residential	\$ 70.00 + \$ 15.00 each 50 amp over 200 A

Increase of Existing Service (Service only)

Residential	\$ 45.00 + \$ 10.00 each 50 amp over 200 A
Non-residential	\$ 60.00 + \$ 15.00 each 50 amp over 200 A

Service or Sub-Panel Replacement (No service change or additional work)

Residential	\$ 25.00
Non-residential	\$ 35.00

Addition to Existing Electrical System

Appliance/equipment	\$ 10.00 each
Additional outlets and devices:	

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1-25 Outlets	\$ 20.00
26-50 Outlets	\$ 25.00
51-100 Outlets	\$ 30.00
101-200 Outlets	\$ 35.00
Over 200 Outlets	\$ 00.20 ea

The fee for all other work not specifically defined above shall be .008% of the estimated total job value.

**MECHANICAL FEES:**

Base Fee (Charged on all permits): \$ 25.00

1 & 2 Family Dwelling, Townhouse, Condominium (R3, R4)

New Construction (Gas not included) \$ 80.00 per unit

Residential Alteration,/Repair/Additions:

Heat Pumps/AC/Furnace/Boiler (Including Duct)	\$ 30.00
Combination Units (Gas Pack, Including Duct)	\$ 45.00
Duct Replacement or Addition Only	\$ 25.00
Burner Conversion	\$ 30.00

**ALL OTHER CONSTRUCTION**

Heat Pumps/AC/Furnace/Boiler:

Up to 5 ton or 100K BTU (Per Unit)	\$ 50.00
Each additional ton or 50K BTU	\$ 6.00

Air Handling Unit	\$ 40.00 per unit
Exhaust Fans/Air Distribution Boxes	\$ 40.00 per unit
Fire Damper	\$ 7.50 per damper
Refrigeration Units	\$ 30.00 per unit
Burner Conversion	\$ 30.00
Pumps (Circulation)	\$ 25.00 per unit
Hydronic (Heat or Cooling) Piping	\$ 25.00 per 5,000 sf. of building or fraction thereof
Non-residential Duct Work	\$ 50.00 per 5,000 sf of building or fraction thereof
Fuel Dispensing Pump	\$ 25.00 per unit
Fuel Dispensing Piping	\$ 25.00 per line

Commercial Kitchen Exhaust Hood (Including Duct and Fan)

Type 1 (Grease and other hazards)	\$ 75.00 per hood
Type 2 (Heat, dishwasher)	\$ 40.00 per hood

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**GAS PERMIT FEES:**

Base Fee (Charged on all permits):	\$ 25.00
Gas Installation	\$ 7.00 per outlet
LP Gas Tanks	
0-500 Gallon	\$ 15.00
501 Gallons and over	\$ 25.00

The fee for all other work not specifically defined above shall be .008% of the estimated total job value.

**FIRE PROTECTION FEES:**

Base Fee (Charged on all permits):	\$ 25.00
Automatic Sprinkler Systems:	
Review fees:	
Residential (13D)	\$ 25.00
Limited area (per 20 heads)	\$ 30.00
Commercial (13, 13R, 231C)	
Three or more residential units per building and non-residential	\$ 00.03 per sf first 5000 \$ 00.015 per sf. there after, \$ 50.00 minimum, \$500.00 maximum
Inspection fees; All types	\$ 00.50 per head
Fire Pumps	\$ 75.00 per pump
Standpipe System	\$ 40.00 per riser
Kitchen Systems or Special Suppression Systems	
Plan review for all systems	\$ 50.00
Inspection fee per head or outlet	\$ 2.50
Fire Alarms	
Plan review for all systems	\$ 50.00
Inspection few per head or outlet	\$ 2.50

**REINSPECTION FEES:**

A \$ 40.00 fee (\$75.00 for fire protection inspections) may be charged for each reinspection necessitated because of:

- 1) Work obviously not ready by the requested inspection time or canceling an inspection after the inspector arrives;

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- 2) Failure to provide access sufficient to allow proper inspection, including locked properties, failure to provide a representative to accompany an inspector in an occupied house, and/or failure to provide safe ladders to gain access to areas to be inspected;
- 3) Reinspection necessitated by failure to comply with code requirements after failing to correct a condition noted in a field correction notice provided on a previous inspection.

Administrative fee for an appeals case:

\$ 35.00

**REFUND OF PERMIT FEES; SERVICE CHARGE**

The building official shall authorize, upon application by the permit holder, a partial refund of any permit fee upon application by the person or corporation who paid such fee under the following conditions and in the following amounts:

- (1) If the work authorized by the permit has not been started and no inspections have been made, the permit fee less a service charge of \$ 40.00 or the base fee and any plan review fees, which ever is greater, shall be refunded.
- (2) In the case of the revocation of a permit or the abandonment or discontinuance of a building project, the permit fee for the portion of the work which was not completed less a service charge of \$ 40.00 or the base fee and any plan review fees, which ever is greater, shall be refunded.
- (3) No fee refund is due if the permit expires and is canceled by the city if the applicant fails to respond to notification.

Approved: May 8, 2003 by the Williamsburg City Council